


# Commuting Network Licenses

A commuted license can be used to work on your PC when you are not connected to the network for a period of time. You cannot use a commuted license on a PC that already has a standalone license.

If you wish to commute licenses to a PC that is not or has never been connected to the network, please refer to the ***network\_RemoteCommuteLicenses.pdf*** document.

## Commuting Licenses

1. Right-click on the CLS icon  and select **License Manager**.
2. Ensure the server you want to commute a license from is highlighted.
3. Right-click on the server and select **Commute Configured Licenses**. If you have Optional licenses configured you will be asked if you want to commute them.

The Commute License dialog is displayed, showing the licenses to be commuted. Until commuted, their status is shown as 'Pending'. Note that you will see an additional license (Commute License) in the list; this is automatically added by the system.

(Note that you can select individual licenses for commuting from the **Server Details** list.)

4. Type in the number of days you wish to commute the licenses for. The maximum number you can commute licenses for is 30 days.
5. Click **Commute** to commute the licenses, followed by **OK** and **Close**.

You are now asked if you want to change to using the commuted licenses. If you say **No** you will need to change to the Commuter license when you are ready. To do this, select **Commuter** in the server list and click **Change Active Server**.

Once a license has been commuted it will not be available to anybody else until the commute time is up or the license is returned manually to the server.

For further information please refer to the License Manager online help.